



# Vendor Application

Welcome to the 17th annual Manitoulin Country Fest "MCF" held at Flat Rock Entertainment Centre in Little Current on Thursday, August 17th to Saturday, August 19th, 2023.  
We expect 5,000 people daily with over 100 volunteers on site.

The MCF Committee appreciates the vital role vendor booths have in contributing to a vibrant, successful festival. We welcome your interest and request that you read all the Terms and Conditions carefully before completing the application.

## Hours of Operations

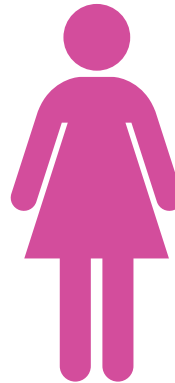
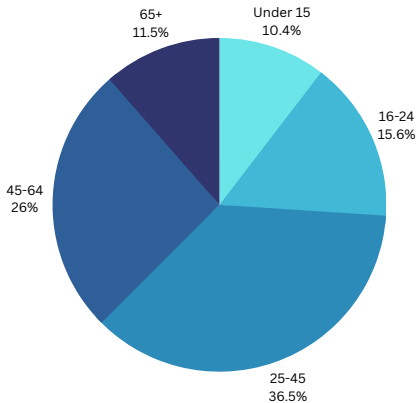
**Main stage nightly until 11:30pm with beer tent open until 1am**

**Thursday: Gates open 6pm with show starting at 7pm**

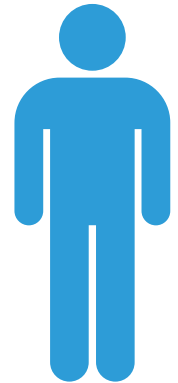
**Friday: Gates open 3:30pm with show starting 4:30pm**

**Saturday: Gates open 1pm with show starting at 2pm**

## Demographics



56% female



44% male

## Contact Information

KT Timmermans  
info@manitoulincountryfest.com  
PO Box 871, 1 Radio Road  
Little Current, ON POP 1K0  
(705) 368-1419

**PLEASE SEND COMPLETED APPLICATION  
WITH PAYMENT DETAILS TO KT  
TIMMERMANS at  
info@manitoulincountryfest.com.  
DEADLINE IS JULY 2 2023. SPACE IS LIMITED  
WITH PRIORITY GIVEN TO EARLY APPLICANTS.**



# 2023 Vendor Application Form

Business/Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

*Vendor Type:*

VENDOR TYPE	NON-FOOD	NON-FOOD	FOOD	FOOD	NOT FOR PROFIT
SIZE	10' X 10'	20' Frontage X 10'	10' X 10'	20' Frontage X 10'	10'X 10'
ADMISSION	2 weekend passes	2 weekend passes	2 weekend passes	2 weekend passes	2 weekend passes
COST	\$349 plus tax	\$499 plus tax	\$399 plus tax	\$549 plus tax	\$100 plus tax

Additional wristbands can be purchased at \$40 plus tax for Thursday, \$70 plus tax for Friday or Saturday or full weekend for \$120 plus tax.

**VENDORS ARE RESPONSIBLE FOR THEIR OWN POWER. NOISY GENERATORS WILL NOT BE ALLOWED.** MCF reserves the right to request a generator be turned off if deemed to be too noisy.

**MANDATORY SECURITY DEPOSIT OF \$100 WITH EVERY APPLICATION.**

(deposit only to be refunded upon approval by August 26, 2023)

*Payment:*

Visa/Mastercard No. \_\_\_\_\_

Expiry Date: \_\_\_\_\_ CV# \_\_\_\_\_

Name on the Card: \_\_\_\_\_

I hereby authorize Manitoulin Radio Communication Inc. to charge my Visa/Mastercard with the sum of \$\_\_\_\_\_.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PAYMENT MAY ALSO BE MADE BY E-TRANSFER to info@manitoulincountryfest.com. Use Vendor as a password.



# 2023 Vendor Application Form

## **WATER**

Municipal drinking water will be available onsite in a 300 gallon tank located close to the placement of vendors. This will be provided FREE OF CHARGE to the vendors only and will be set up early afternoon Thursday. PLEASE NOTE, this is municipal water from the NEMI Rec Centre. The organizers of MCF will not guarantee its potability. For safe potable drinking water, MCF recommends you get the water from the NEMI Rec Centre on Highway 6 at the intersection of Harbour View Road.

## **LIABILITY**

The Vendor hereby releases and discharges MCF, Manitoulin Radio Communication Inc., its Board of Directors and employees and volunteers, as well as 2155000 Ontario Limited, Craig and Kelly Timmermans from any claim or demand for any loss, damage, injury or liability arising from the operation and display of the exhibit and concessions. The Vendor further agrees to indemnify and safe harmless MCF, its Board, employees and volunteers from any such claim or demand.

The Vendor agrees to comply with all MCF rules, regulations and requirements in the operation of the display area. MCF may choose to terminate this agreement at any time if you choose not to abide by the policies. By signing and submitting this Application Form you understand your entry fee will not be refunded in the event you do not attend or if all or part of the event is cancelled due to fire, calamity or any other act of God, public enemy, strikes, statutes or ordinances or any legal or any other cause beyond our control.

BY SIGNING THIS APPLICATION FORM YOU ACKNOWLEDGE THAT YOU HAVE READY AND UNDERSTAND THE 2023 VENDOR APPLICATION FORM AND VENDOR GUIDE AND AGREE TO ALL THE CONDITIONS.

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AUTHORIZED SIGNATURE

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DATE



# 2023 Vendor Application Form Duplication Avoidance Contract

## ALL VENDORS:

It is important for the success of the Vendors and MCF that the vendor area has something available for everyone. With this in mind, we are asking all vendors to commit to selling a set list of items. This requires that Vendors sell only what is detailed below. This will provide a better selection for those in attendance and help avoid duplication and competition between vendors. The intention here is to ensure everyone does well. Thank you in advance for your cooperation.

## LIST OF ITEMS AND PRICING FOR SALE AT MCF2023

ITEM	BRAND	COST

I hereby agree to sell only the items at the pricing detailed above at MCF2023.

\_\_\_\_\_  
AUTHORIZE SIGNATURE

\_\_\_\_\_  
DATE



# 2023 Vendor Application Form

## Vendor Guide

### *Timelines:*

#### **SET UP**

- Vendor "load in" is set for Thursday, August 17th 9am until 4pm. When completing your application, kindly advise when you would like to set up and we will do our best to accommodate. Please give yourself enough time to get your display area set up. Late set up will not be allowed.
- Your display area must be completely set up, open and ready for business when the event gates open (Thurs 6pm/Friday 3:30pm and Saturday 1pm)
- Please note it gets dark in the venue around 9:15pm so you will need lights for the evening.

#### **SCHEDULE**

- Festival schedule is Thursday August 17th 6pm until 11:30pm; Friday, August 18th 3:30pm until 11:30pm and Saturday 1pm until 11:30pm with the beer tent open nightly until 1am. Vendors (particularly food) are encouraged to stay until the beer tent closes.
- All Vendors should have adequate staff during the festival schedule and must have an employee present at all times.
- All Vendors must remain open until the last artist finishes and the crowd leaves.

#### **TEAR DOWN**

- Early tear down will not be allowed.
- Vendor display area must be left clean and in good condition.
- All garbage is to be placed in the bin bucket provided on site as soon as possible.
- All display materials must be removed no later than 7pm Sunday August 20th.

#### **VENDOR POLICIES**

- Vendors must exhibit within contracted space.
- Vendors must have a professional looking display and display area.
- Only approved items as submitted in the Duplication Avoidance Contract are to be sold.
- Vendors are responsible for any extra charge for removal and clean up of their vending space including garbage and disposal of food items such as grease. Such charge to be at a minimum of \$100 (the Security Deposit).
- Vendors must not disturb or annoy festival attendees.
- There will be no subletting of Vendor space.

#### **VENDOR LOCATION**

Vendor display locations are allocated at the sole discretion of the organizers of MCF. MCF reserves the right for placement of the Vendor booth and to reject any applications received. You will receive email confirmation of acceptance of your application.



# 2023 Vendor Application Form

## Vendor Guide

### VENDOR RESPONSIBILITIES

- Vendors will be responsible for the management and hiring of their own staff as well as handling all your own cash.
- Vendors must obtain and provide written confirmation of insurance and related business/health permits.
- Vendors are responsible for any damages to the MCF grounds as a direct result of the Vendor's operation and display.
- Vendors are to provide their own display tent, power and accessories as needed.
- Tents and structures must meet building code and fire regulations.
- Vendors must adhere to all health and safety regulations.

### INSURANCE

Upon receipt of confirmation by MCF that you have been accepted as a Vendor, you will be required to provide a general liability insurance certificate in the amount of \$2,000,000 naming 2155000 Ontario Limited, Manitoulin Radio Communication Inc. and Manitoulin Country Fest as additional insured. This certificate must be provided by July 1, 2023. Failure to provide the certificate may result in MCF cancelling your vendor booth and you will not be entitled to a refund.

**Manitoulin Country Fest, Manitoulin Radio Communication Inc. and 2155000 Ontario Limited are not responsible for the following:**

- equipment used in operation of a Vendor's display area including tables, chairs, tents (including weights), lighting and removal of any such materials, leftover and trash.
- any losses suffered by the Vendor.

**Applications are accepted on a first come, first served basis**



We would encourage Vendors to also look at our other festival, RTR on August 11th and 12th. Go online at [frec.me](http://frec.me). 10% discount offered for Vendors coming to both festivals.